



**ENROLMENT INFORMATION FOR PARENTS SEEKING ENROLMENT AT
St Gerard's school**

1. State integrated schools select preference students on the following grounds.

- a. The agent for determining preference is Fr Sani Lam
- b. The grounds for preference of enrolment:
 - 5.1 The child has been baptised or is being prepared for baptism in the Catholic Church
 - 5.2 The child's parents/guardians have already allowed one or more of its siblings to be baptised in the Catholic faith.
 - 5.3 At least one parent/guardian is a Catholic, and although their child has not yet been baptised, the child's participation in the life of the school could lead to the parents having their child baptised.
 - 5.4 With agreement of the child's parent/guardian, a significant familial adult such as a grandparent, aunt or uncle who is actively involved in the child's upbringing undertakes to support the child's formation in the faith and practices of the Catholic Church.
 - 5.5 One or both of a child's non-Catholic parents/guardians is preparing to become a Catholic.
 - 5.5. One or both of a child's non catholic parents/guardians is preparing to become a catholic.

Agents of the Bishop, Who May Sign the Certificate on his Behalf

- 6.1.1 Parish Priest of their Parish of Residence
- 6.1.2 Assistant Priest of their Parish of Residence
- 6.1.3 Priests appointed under c. 517/1
- 6.1.4 Deacons and lay persons appointed to pastoral care under c 517/2
- 6.1.5 Ethnic chaplains who liaise with Parish Priests or their delegate
- 6.1.6 Local committees appointed by the Bishop or, with his prior approval, by any of the above agents of the Bishop.

Process of Appeal

If a preference certificate has been refused and the parents, either directly or through the Principal, wish to appeal the matter, the application can be referred to the Proprietors' Office (Diocesan Education Office). The Director of the Office, or whoever is the appointed appeal authority in the appropriate, will make a ruling, or seek a ruling from the Bishop. The Parish Priest or delegated person who refused the certificate in the first instance is normally informed whenever a preference certificate is issued in virtue of the paragraph.

2. State integrated schools have places for non-preference students.

- a. This school has a maximum of 9 places.
- b. Non-Preference places criteria:
 - i. The applicants accept that they will be attending a school of special character and that their place in the school is conditional on their participation in the programme.
 - ii. The applicants accept that they will be required to pay attendance dues as set by the Proprietor and these are not voluntary
- c. Non-Preference criteria that apply to this school.
 - i. The siblings of non-preference students already in the school.
 - ii. Siblings of former non-preference students.
 - iii. The children of staff or Board members who seek to enrol their children.
 - iv. Non-preference students coming from another integrated school with the same special character.
 - v. Children who live within our community and who want to participate in the special character programme of the school.
- d. Non-preference students who cannot enrol immediately may choose to be placed on a waiting list. Students on this list are wait listed by date and number and will be contacted if places become available.