



Preference of Enrolment Certificate for the Diocese of Dunedin

This is to certify that

In accordance with the Education Act 1989, Part 33, S442, and Integration Deeds of Agreement, for schools of which the Bishop is Proprietor, through a general or particular religious connection with the Special Character of the School, as stated in the Preference Criteria Numbers: 5.1, 5.2, 5.3, 5.4, 5.5.

(Please refer to Criteria details on back of form)

MR/MRS/MS.....

Address

Is/are eligible to have preference of enrolment for their child at

.....School/College

in Town/City

Name of child

I/We undertake to support our child in the formation of their faith and the practices of the Catholic church. I/we further agree that my/our contact details will be shared with the school and parish for the purpose of faith formation.

Parent(s)/Caregivers SignatureDate.....

Under which Criterion (see reverse) is the child eligible for preference?.....

If Criterion 5.1 applies please complete:

Baptised in at on.....

If Criterion 5.4 applies please complete the section on the back of this form.

Certified by (Name):..... as authorised agent of the
Roman Catholic Bishop of the Diocese of

Position:
(see: Administration of the Criteria, 6.1.1-6.1.6, Agents who may sign, listed over page)

Address:

SignatureDate.....

This form must be completed by the Parent(s)/Caregiver(s), and the Parish Priest or other designated authorities **prior** to the enrolment of a student in a Catholic Integrated School.

NEW ZEALAND CATHOLIC BISHOPS CONFERENCE

Criteria for Preference of Enrolment in Integrated Catholic Schools

- 5.1 The child has been baptised or is being prepared for baptism in the Catholic Church.
- 5.2 The child's parents/guardians have already allowed one or more of its siblings to be baptised in the Catholic faith.
- 5.3 At least one parent/guardian is a Catholic, and although their child has not yet been baptised, the child's participation in the life of the school could lead to the parents having the child baptised.
- 5.4 With the agreement of the child's parent/guardian, a significant familial adult such as a grandparent, aunt or uncle who is actively involved in the child's upbringing undertakes to support the child's formation in the faith and practices of the Catholic Church.
- 5.5 One or both of a child's non-Catholic parents/guardians is preparing to become a Catholic.

Agents of the Bishop, Who May Sign the Certificate on his Behalf

- 6.1.1 Parish Priest of their Parish of Residence
- 6.1.2 Assistant Priest of their Parish of Residence
- 6.1.3 Priests appointed under c. 517/1
- 6.1.4 Deacons and lay persons appointed to pastoral care under c. 517/2
- 6.1.5 Ethnic chaplains who liaise with Parish Priests or their delegate
- 6.1.6 Local committees appointed by the Bishop or, with his prior approval, by any of the above agents of the Bishop.

Process of Appeal

Handbook for Boards of Trustees of New Zealand Catholic Integrated Schools (2016 edition section 5.14)

If a preference certificate has been refused and the parents, either directly or through the Principal, wish to appeal the matter, the application can be referred to the Proprietors' Office (Diocesan Education Office). The Director of the Office, or whoever is the appointed appeal authority in the diocese, after making whatever investigation is necessary, including consulting the Parish Priest if appropriate, will make a ruling, or seek a ruling from the Bishop. The Parish Priest or delegated person who refused the certificate in the first instance is normally informed whenever a preference certificate is issued in virtue of this paragraph.

If Criterion 5.4 (above) applies the parents/caregivers and significant familial adult complete the following:

Significant familial adult:

I agree to support(child's name)
formation in the faith and practices of the Catholic Church and agree to my contact details being available to the school and parish for this purpose.

Mr/Mrs/Ms:

Address:.....

Relationship to child:..... Email address:..... Phone No:.....

Parish.....

Signature Date:.....

Parent(s)/Caregiver(s):

I agree that my child will be supported by: in the formation of the faith and practices of the Catholic Church. I/we further agree that my/our contact details will be shared with the school and parish for the purpose of faith formation.

Signature: Date:



CERTIFICATE FOR OPEN PLACE ENROLMENT

**i.e. FOR ENROLMENT WITHOUT PREFERENCE
IN A CATHOLIC SCHOOL IN THE DIOCESE OF DUNEDIN**

Parent Affirmation

I/We accept that (Full name of child)

If enrolled atSchool/College in the Town/City

will participate in the general school programme which gives the school its Special Character, and I/We undertake to pay the attendance dues regularly, in accordance with the terms agreed upon between ourselves and the Proprietor, including alteration of the approved rate of dues from time to time.

Parent(s)/Caregiver(s) Signature Date/...../.....

This is to certify that

In accordance with the Education Act 1989, Part 33 S443, and the Integration Deeds of Agreement, for schools of which the Bishop is Proprietor:

MR/MRS/MS of

Address

Having accepted that their child will participate in the general school programme which gives the school its Special Character, and having undertaken to pay the attendance dues as they fall due, in accordance with the terms agreed between themselves and the proprietor is/are eligible to be considered for enrolment of their child at the school named above, subject to a place being available within the constraints of the maximum roll, and the limits set down in the School Integration Agreement for pupils who do not have preference of enrolment.

Certified by (Name): as an authorised agent of the Proprietor, the Roman Catholic Bishop of the Diocese of Dunedin

Position:

Address:.....

Signature: Date:

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Please note that in the Diocese of Dunedin the appointed appeal authority is the Director of the Catholic Education Office, Private Bag 1941, Dunedin 9054. Contact telephone: 03 4745756.

DEFINITION OF SPECIAL CHARACTER IN THE SCHOOL'S INTEGRATION AGREEMENT

THE Special Character of the School is that it is a Roman Catholic School for boys and girls established by the Roman Catholic Bishop of the Diocese of Dunedin for the Roman Catholic Community of the Diocese of Dunedin which promotes and supports the School and of which the School is part, to provide and to continue to provide Education with a Special Character, that is to say:-

The School is a Roman Catholic School in which the whole School community through the general School programme and in its religious instructions and observances, exercises the right to live and teach the values of Jesus Christ. These values are as expressed in the Scriptures and in the practices, worship and doctrine of the Roman Catholic Church, as determined from time to time by the Roman Catholic Bishop of the Diocese of Dunedin.